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Dear Customers and Suppliers:

The health and welfare of Loos & Co., Inc. employees is a corporate priority as evidenced by numerous programs established to minimize absenteeism due to employee or family illness, including annual flu outbreaks. Recent instances of avian flu (H5N1) in Asia have led the World Health Organization (WHO) to warn of the possibility for this bird strain to combine with one that's already contagious in humans, leading to a pandemic outbreak potentially affecting significant portions of the population.

Loos & Co., Inc. has established a Pandemic Influenza Plan (PIP) to address the threat of an influenza outbreak. The plan identifies the actions to be taken in the case of an outbreak to help guard against undue health risk to our employees and to prevent a significant disruption of our business operations. As suggested by the Department of Health and Human Services (HHS) and the Centers for Disease Control and Prevention (CDC), the Loos & Co., Inc. plan addresses the following topics.

- Impact on business operations
- Impact on employees and customers
- Policies to be implemented during a pandemic
- Allocation of resources to protect employees and customers
- Communications to and education of employees
- Coordination with external organizations

In addition to monitoring communications from WHO, HHS and CDC, Loos & Co., Inc. is working with the Connecticut Department of Health, the Northeast District Department of Health and the local hospital to insure its PIP remains current and effective.

If you have questions or need further information about the Loos & Co., Inc. PIP please contact the company's Pandemic Influenza Coordinator, Lynn Bouthillier.

A handwritten signature in black ink, appearing to read 'Michael Wallace', written in a cursive style.

Michael Wallace
Vice President of Sales & Marketing